SSIS Partnership Group

August 22, 2012

Attendees: Gary Sprynczynatyk, Beth Holmgren, Jean Swanson-Broberg, Tom Kine, Kate Stolpman, Dan Judd, Janelle White, Tom Patsy, Janet Nilsen, Michelle Miller, W. T. Browne, Linda Fitzgerald, George Borrell, Gary Bork, Melinda Stefanski, Michelle Kemper, Abbie Willis, Dave Glesener, Bruce Anderson, Michele Bennett, Pam Selvig, Tom Henderson, Lisa Litchfield, and Cheri Ashfeld

Agenda Item	Discussions / Presentations	Handouts
Call to Order **SSIS Update** *V12.3 Status*	Gary Sprynczynatyk (McLeod) welcomed attendees and initiated introductions. Minutes from the 7/25/12 meeting were accepted as emailed. Beth Holmgren reported that Version 12.3 is in pilot. The in-place editor has caused some problems but SSIS has identified the problem and a fix is coming. The release will be held until after Labor Day. Pam Selvig (Scott) countered that the pilot has been very difficult from the workers' standpoint due to editor problems and shutdowns. Tom Kine assured the group that the editor problems have been fixed. The shutdown issue finally produced repeatable steps which are necessary to fix and test the problem. The developer determined that shutdowns are not limited to workstations using Windows XP rather than 7. Version 12.4 work is on track and even ahead of schedule.	
Mobile Application Update	The DHS Financial Architecture Domain Team approved $200,000 for the mobile application project. An RFP will go out in a few weeks; it does not specify Apple or android, so Beth anticipates responses from several vendors. Four agencies volunteered to pilot the application and more spoke up at the Partnership meeting. SSIS surveyed the original volunteer counties and determined that any/all of them could be pilots. Rollout will be in either V13.2 or V13.3.	
System Vulnerability	W. T. Browne alerted members that SSIS determined seven agency sites received unsuccessful hacking attempts; SSIS staff discovered network vulnerabilities at 52 sites. No data has been compromised. However, his team will contact each affected agency to discuss how they can alleviate vulnerabilities. Bruce Anderson described how hackers search for vulnerable systems. He is documenting each case with MN.IT Services and will be in touch with at-risk agencies within the next month.	
Minimum Workstation Recommendations	W. T. distributed the 2012 SSIS Workstation Recommendations. New workstations should use Microsoft Windows 7 and have 8 GB of RAM. He pointed out that adding memory to a Windows XP computer will not improve performance because XP (64-bit) will only utilize about 4 GB of installed memory.	2012 SSIS Workstation Recommendations
County IT Support for Social Services Staff	Beth Holmgren asked how SSIS can help in situations where county IT staff are not responsive to human services' needs, or replaced workstations are handed down to social workers. Worker mentor coordinator Lisa Litchfield shared stories heard at regional meetings – where practices like a	

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	communication triangle, unknown response times, and mentor responsibilities beyond their technical abilities all cause significant problems.	
	Discussion ideas included: - Distribute a summary page that identifies the inter-dependencies. - Copy the mentors on the summary page since we can't force IT staff to read what is distributed. - Add a highlighted IT portion to release notes, specifying new inter-dependencies as well as the versions tested. - Establish a short-term IT Help Desk where SSIS and agency IT staff communicate directly. - Have W. T. Browne check into a MN.IT meeting for statewide IT contacts.	
	The conclusion was that mentors will be asked to provide an IT contact name to the SSIS Help Line. This person will be called directly by an SSIS IT person.	
System Modernization	Beth Holmgren reported that KPMG is the vendor selected following an issued Statement of Work. Their plan (by February 2013) includes: developing a vision, doing a gap analysis, requirements analysis, a cost benefit analysis, and outlining an RFP. The result will be a Roadmap to DHS Systems Modernization.	
	The Health Insurance Exchange (HIX) contract includes a subcontractor Curam, whose framework product will likely figure into the systems modernization work.	
	It will probably be several years before they get to SSIS. Centralization and other technology changes will happen by then. Counties will be heavily involved in the KPMG contracts. SSIS will help produce artifacts.	
MnCHOICES Update	Tom Kine reported that the second beta test is in early September 2012. Everything is working well in the production environments. He meets weekly with MnCHOICES to plan the integration and minimize the changes to SSIS. A lot of SSIS staff resources are dedicated to the integration. Changes will be in Version 12.4. MnCHOICES workstation requirements are less than SSIS's. However, Silverlight V5.1.1 (or higher) is absolutely necessary.	
	Following up on the July discussion about using the application on tablets, Tom summarized, "It'll work, but not be a good user experience." Tom Henderson (Brown) recommended that the Partnership say "No" to tablets before agencies finalize their 2013 budgets. Tom Kine will get a definitive answer from MnCHOICES project manager Kristi Grunewald.	

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Technology Committee Update	Janel White (Ramsey) summarized a MnCHOICES-SSIS presentation she attended. She urged that training be combined to show trainees the case management sequence; don't hold two separate trainings. Jean Swanson Broberg noted that a lot of setup will be a one-time action in Admin, entered at the state level. The statewide rollout is still set for May 2013.
	
	Gary Bork (Carver) assured members that what they need to remember about HIX is that:
	  - HIX is MAXIMUS, Curam, and Connecture.
	  - Products are insurance exchange and health care eligibility.
	  - System modernization is KPMG.
	
	Minnesota is talking to Maryland because they also contract with Curam.
	
	Next Meeting: Wednesday, November 7 10:30 a.m.-noon	